

EMINENCE COMMUNITY SCHOOL CORPORATION
MINUTES OF EXECUTIVE SESSION SCHOOL BOARD MEETING
MARCH 17, 2022

The Eminence Community School Corporation Board of Trustees held an Executive Session on March 17, 2022. School Board President, Jeff Saucerman, called the meeting to order at 6:02pm. The board discussed the advertised item: "To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process." I.C. 5-14-1.5-6.1(b)(9) Board members present were Jeff Saucerman, Jennifer Bales, Andrew Finney, Catherine Stockwell, and Holly Webb. The board hereby certifies that no other subject matter was discussed other than the subject matter in the public notice. With no further business to discuss, the meeting was adjourned at 7:12pm.



President Jeff Saucerman



Secretary Andrew Finney

EMINENCE COMMUNITY SCHOOL CORPORATION
MINUTES OF REGULAR BOARD MEETING
MARCH 17, 2022

The Eminence Community School Corporation Board of Trustees held the regular monthly Public Board Meeting on Thursday, March 17, in the Junior Senior High School Media Center.

I. **Call To Order and Pledge of Allegiance**

President Jeff Saucerman called the meeting to order at 7:17pm and asked everyone to stand and recite the Pledge of Allegiance.

II. **Welcome to Visitors**

President Saucerman welcomed everyone to the meeting. Board members present were Jeff Saucerman, Jennifer Bales, Andrew Finney, Catherine Stockwell, Holly Webb, and Superintendent Wesley Hammond. Also present were principals Dustin Adams and Brian Burelison as well as athletic director Shane Davis.

III. **Approval of the Agenda**

The board approved the agenda after amending it to include the items listed below with a motion from Jeff Saucerman, seconded by Catherine Stockwell, and a vote of 5-0.

Item J - Recommendation to Approve Professional Development for the Central Office Staff

Item K - Recommendation to Approve a New Central Office Staff Position and Request Permission to Post

Item L - Recommendation to Approve Payment of Health Insurance Premiums Pending Attorney Approval

IV. **Patron Comments**

Chet Cromer requested the opportunity to speak with the board about possible additional security for the outdoor athletic fields. He is on the Junior League board and is concerned with some vandalism that has occurred at the fields in the past. He stated that providing some kind of additional security might be able to help alleviate some of the problems that have occurred. Additionally,

the idea of designating a liaison between the school and the Junior League was brought up as a possible way to improve communication between both entities. This was not an action item and was only presented for discussion.

V. Consent Agenda

- A. Approval of Board Reorganization Minutes - January 12, 2022
- B. Approval of Special Session Minutes - January 24, 2022
- C. Approval of Executive Session Minutes - January 27, 2022
- D. Approval of Regular Session and Board of Finance Meeting Minutes - January 27, 2022
- E. Approval of Special Session Minutes - Virtual - February 3, 2022
- F. Approval of Executive Session Minutes - February 24, 2022
- G. Approval of Regular Session Minutes - February 24, 2022
- H. March Claims - 1-40 in the amount of \$92,864.56
- I. Donations - None
- J. Resolutions - None
- K. Personnel
 - Resignation
 - Amie Buie - Paid Assistant Girls Softball Coach
 - Hiring
 - Chelsea Storm - Substitute Teacher
 - Jonathan Dickinson - Volunteer High School Softball Coach
 - Teresa Rhea - Seasonal Yard Work - \$10/hour
 - Iris Willis - Seasonal Yard Work - \$10/hour
 - Colton Cromer - Seasonal Yard Work - Student - \$8/hour
 - ECA Hiring
 - Josh Kersey - Assistant Girls Softball Coach (Paid)
 - Permission to Post
 - HS/MS Science
 - Release of ECA Stipends
 - Jonathan Dickinson - 8th Grade Girls Basketball Coach - \$750
 - Amanda Watkins - Middle School Cheer coach - \$500
 - Kevin Bradshaw - Head Boys Basketball Coach - \$4,480
 - Matt Curry - Varsity Assistant Boys Basketball Coach - \$2,100
 - Jim Whitaker - JV Boys Head Basketball Coach - \$1,300
 - Shane Davis - Asst. AD Supervision Stipend - Winter Season - \$500
 - Rebecca Eisenhour - High School Cheerleading Coach - \$750

After some discussion the board approved the Consent Agenda on a motion by Jennifer Bales, seconded by Andrew Finney, and a vote of 5-0.

VI. Superintendent's Recommendations/Requests

A. Recommendation to Approve Revised COVID-19 Safety Plan

The board approved the recommendation to approve the revised COVID-19 Safety Plan with a motion from Andrew Finney, seconded by Catherine Stockwell, and a vote of 5-0.

B. Recommendation to Approve Publishing the 2021 Annual Performance Report

The board approved the recommendation to approve the publication of the Annual Performance Report as required by Indiana Code with a motion from Jennifer Bales, seconded by Jeff Saucerman, and a vote of 5-0.

C. Recommendation to Approve Building Use Requests

The board approved the building use requests with a motion from Catherine Stockwell, seconded by Andrew Finney, and a vote of 5-0.

D. Recommendation to Approve Disposal of E Waste

The board approved the recommendation to dispose of electronic waste (E Waste) with a motion from Jennifer Bales, seconded by Catherine Stockwell, and a vote of 5-0.

E. Recommendation to Approve Supplementing Fuel Costs for Contract Bus Owners

The board approved the recommendation to supplement the fuel costs for contract bus owners due to the sharp increase in fuel prices, pending the approval of the school corporation attorney, with a motion from Jennifer Bales, seconded by Holly Webb, and a vote of 4-0-1. Andrew Finney abstained.

F. Recommendation to Approve Eminence Media Center Policy

The board approved the Eminence Media Center Policy with a motion from Jeff Saucerman Andrew Finney, seconded by Jennifer Bales, and a vote of 5-0.

G. Acknowledgement of Excessive Transfers

The board acknowledged that the school corporation was placed on the Excessive Transfer List because the Form 9 was not submitted in time for

the Indiana Department of Education to determine the amount of the transfer. The school corporation did not transfer more than 15% of its revenue from the Education Fund to the Operations Fund in calendar year 2021 and was only placed on the list because of the late submission of the eForm 9. The board acknowledged the placement and gave permission to post the notice on the school corporation website with a motion from Catherine Stockwell, seconded by Jeff Saucerman, and a vote of 5-0.

H. Presentation of Jr/Sr High, Elementary, and Athletic Handbooks - No Action

- 1. Elementary Student Handbook**
- 2. Jr/Sr High Student Handbook**
- 3. Athletic Handbook**

The board discussed the handbooks and determined to hold a board work session at a later date with the administrators present to discuss and answer questions about each handbook.

I. First Reading of Revised School Board Policies/Bylaws - No Action

1. Nondiscrimination and Anti-Harassment

- a. 1442 - Nondiscrimination and Equal Employment Opportunity**
- b. 1422.02 - Nondiscrimination Based on Genetic Information of the Employee**
- c. 1623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment**
- d. 1662 - Anti-Harassment**
- e. 2260 - Nondiscrimination and Access to Equal Educational Opportunity**
- f. 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability**
- g. 3122 - Nondiscrimination and Equal Employment Opportunity**
- h. 3122.02 - Nondiscrimination Based on Genetic Information of the Employee**
- i. 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment**
- j. 3362 - Anti-Harassment**
- k. 4122 - Nondiscrimination and Equal Employment Opportunity**
- l. 4122.02 - Nondiscrimination Based on Genetic Information of the Employee**

- m. **4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment**
- n. **4362 - Anti-Harassment**
- o. **5517 - Anti-Harassment**

2. Volume 33, No. 2

- a. **0112 - Purpose**
- b. **1220 - Controversial Issues**
- c. **2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities**
- d. **3120 - Employment of Professional Staff**
- e. **4120 - Employment of Support Staff**
- f. **4425 - Nursing Mothers**
- g. **4430 - Leaves of Absence**
- h. **5111 - Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation**
- i. **5410 - Promotion, Placement, and Retention**
- j. **6250 - Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership**
- k. **7440.01 - Electronic Monitoring and Recording**
- l. **7455 - Accounting System for Capital Assets**
- m. **7530.02 - Staff Use of Personal Communication Devices**
- n. **8500 - Food Service Program**
- o. **8606 - Bus Drivers and Cellular Telephone Use**

3. Volume 34, No. 1

- a. **0167.3 - Public Participation at Board Meetings**
- b. **1220 - Employment of the Superintendent**
- c. **1520 - Employment of Administrators in Addition to the Superintendent**
- d. **2262 - Latch-Key Programs**
- e. **2370.03 - Indiana Course Access Program**
- f. **2603 - School Performance Internet Dashboard**
- g. **3120.08 - Employment of Personnel for Extracurricular Activities**
- h. **3120.11 - Public Hearing Before Commencement of Collective Bargaining and Public Meeting Before Ratification of Tentative Agreement**
- i. **3214 - Staff Gifts**
- j. **3220 - Staff Evaluation**

- k. **4120.08 - Employment of Personnel for Extracurricular Activities**
- l. **4214 - Staff Gifts**
- m. **5113.02 - School Transfer Options**
- n. **5340.01 - Student Concussions and Sudden Cardiac Arrest**
- o. **5460 - Graduation Requirements**
- p. **5540 - The Schools and Governmental Agencies**
- q. **6105 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures**
- r. **6114 - Cost Principles - Spending Federal Funds**
- s. **6220 - Budget Preparation**
- t. **6230 - Budget Hearing**
- u. **7300 - Disposition of Real Property**
- v. **7310 - Disposition of Surplus Property**
- w. **7450 - Property Inventory**
- x. **7540.03 - Student Technology Acceptable Use and Safety**
- y. **7540.04 - Staff Technology Acceptable Use and Safety**
- z. **8305 - Information Security**
- aa. **8455 - Coach Training, References, and IHSAA Reporting**
- bb. **8600 - Transportation**

Proposed school board policies were shared during the first reading and no action was taken. The second reading of the policies will be completed at the April regular school board meeting with adoption at the May regular school board meeting unless the board waives the second reading and adopts the policies at the April meeting.

- J. **Recommendation to Approve Professional Development for the Central Office Staff**
The board approved the recommendation to approve the overnight professional development leave for central office staff with a motion from Andrew Finney, seconded by Jennifer Bales, and a vote of 5-0.
- K. **Recommendation to Approve a New Central Office Staff Position and Request Permission to Post**
The board approved the recommendation to create a new central office staff position and the request to post for it with a motion from Jennifer Bales, seconded by Andrew Finney, and a vote of 5-0.
- L. **Recommendation to Approve Payment of Health Insurance Premiums Pending Attorney Approval**

The board approved the recommendation to approve paying the COBRA health insurance premiums, with attorney approval, for the new central office staff position with a motion from Jennifer Bales, seconded by Andrew Finney, and a vote of 5-0.

VII. Monthly ECA Reports

Board members reviewed:

- A. ECA report Elementary (February 2022)
- B. ECA report JR/SR High (February 2022)

VIII. Corporation Treasurer Report

Board members reviewed:

- A. BNY Mellon Report - 2-28-2022

IX. Other Business

Technology Report- February 2022

Technology Monthly Summary Report- February 2022

Professional Leave Requests

Field Trips

Fundraisers

Each of the above items were provided for informational purposes only

X. Comments from Board Members

Board members made the following comments from Catherine Stockwell requesting that a rubric or evaluation scale be used or developed for assessing the performance of ECA sponsors. Jennifer Bales said that she received positive comments regarding our Sunshine Society and Junior High Student Council volunteering with Churches in Mission. Molly finney is the sponsor of both groups. Andrew Finney brought up that an area school corporation had sent out postcards to the community announcing kindergarten roundup. He also mentioned that he would like to know if board members do not have to take board pay. Holly Webb brought up the need for a booster club or support organization for the schools. She also asked about fundraiser forms and if they need to be approved before the fundraiser begins which they do not.

XI. Adjournment

The meeting was adjourned at 8:19pm with a motion from Andrew Finney, seconded by Catherine Stockwell, and a vote of 5-0.

The next regularly scheduled meeting is Thursday April 21, 2022.



President Jeff Saucerman



Secretary Andrew Finney