

EMINENCE COMMUNITY SCHOOL CORPORATION
MINUTES OF EXECUTIVE SESSION SCHOOL BOARD MEETING

November 17, 2022

The Eminence Community School Corporation Board of Trustees held an Executive Session on November 17, 2022. School Board President, Jeff Saucerman, called the meeting to order at 6:32pm. The board discussed the advertised items: "With respect to any individual over whom the governing body has jurisdiction: (A) to receive information concerning the individual's alleged misconduct; and (B) to discuss, before a determination, the individual's status as an employee, a student, or an independent contractor who is: (a) a physician; or (b) a school bus driver. IC 5-14-1.5-6.1(b)(7) and "To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process." I.C. 5-14-1.5-6.1(b)(9) Board members present were Jeff Saucerman, Jennifer Bales, Andrew Finney, Catherine Stockwell, and Holly Webb. The board hereby certifies that no other subject matter was discussed other than the subject matter in the public notice. With no further business to discuss, the meeting was adjourned at 7:01pm.



President Jeff Saucerman



Secretary Andrew Finney

EMINENCE COMMUNITY SCHOOL CORPORATION

MINUTES OF REGULAR BOARD MEETING

November 17, 2022

The Eminence Community School Corporation Board of Trustees held the regular monthly Public Board Meeting on Thursday, November 17th, in the Junior Senior High School Media Center.

I. Call To Order and Pledge of Allegiance

Board President, Jeff Saucerman, called the meeting to order at 7:02pm and asked everyone to stand and recite the Pledge of Allegiance.

II. Welcome to Visitors

President Saucerman welcomed everyone to the meeting. Board members present were Vice President Jennifer Bales, Secretary Andrew Finney, Catherine Stockwell, and Holly Webb. Also in attendance were Superintendent Wesley Hammond, Corporation Treasurer, Ida Ringler, and several patrons. (See attached sign-in sheet.)

III. Approval of the Agenda

The board voted to approve the agenda after separating the minutes out to be voted on separately because there were different board members present for each meeting. The vote occurred after a motion by Jennifer Bales, seconded by Catherine Stockwell, and passed on a vote of 5-0.

IV. Patron Comments

Special education teacher, Veronica Fritsch, pointed out that on our website, if you click on the instructional assistant application it brings up the teacher application. Also, we still have the former wrestling coach on the website. The administration will look into having the necessary corrections made. She also stated that we do not have enough instructional assistants in the junior senior high school to assist the students as we would like. Catherine Stockwell stated we might want to consider dividing the students behaviorally and academically. She also said we need to have someone in the resource room at all times to serve students as they come into the classroom. Carissa Kemp mentioned that former Eminence teacher, Anita Sutherlin, is now substituting in the elementary school. She thinks it would be a good thing if we could take a look at increasing substitute teacher pay for veteran teachers who decide to come

back and substitute at the school. This was considered a good idea and will be looked into.

V. Consent Agenda

- A. Approval of Executive Session Meeting Minutes - October 27, 2022
- B. Approval of Regular Session Meeting Minutes - October 27, 2022
- C. Approval of Executive Session Meeting Minutes - November 9, 2022
- D. Approval of Tentative Agreement Meeting Minutes - November 11, 2022
- E. Approval of Collective Bargaining Ratification Meeting Minutes - November 15, 2022
- F. November Claims - In the amount of \$63,142.20
- G. Donations
 - 1. Miscellaneous Anonymous Donations - \$35.75 for Varsity Girls Basketball
 - 2. Kris Feutz - \$20 for Sunshine Society
- H. Resolutions - None

The board approved items A and B on a motion by Andrew Finney, seconded by Holly Webb, and passed on a vote of 4-0-1 with Jeff Saucerman abstaining. The board approved item C on a motion by Jennifer Bales, seconded by Jeff Saucerman, and passed on a vote of 5-0. The board approved item D on a motion by Andrew Finney, seconded by Jennifer Bales, and passed on a vote of 4-0-1 with Catherine Stockwell abstaining. The board voted to approve item E on a motion by Jeff Saucerman, seconded by Catherine Stockwell, and passed on a vote of 4-0-1 with Holly Webb abstaining. The board approved items F, G, and H on a motion by Jennifer Bales, seconded by Holly Webb, and passed on a vote of 5-0.

VI. Personnel Report

Resignations

- Zach Lashbrook - Assistant Athletic Director and Instructional Assistant

Retirement

- None

Hiring

- Riesha Dittmore - Assistant High School Softball Coach (\$1200)
- John Webb - High School Volunteer Softball Coach
- Karen Wood - High School Volunteer Softball Coach
- Veronica Fritsch - Assistant Wrestling Coach (\$1200)
- Morgan Neal - Middle School Girls Basketball Coach (\$750 per grade, total \$1500)

Approval of Transfer

- None

Approval to Release Athletic and ECA Stipends

- None

Other Personnel Items

- Tiernan Wasik - Behavioral Support Specialist - Request for maternity leave from 1/3/2023 through 3/27/2023. Upon return on 3/27/2023 requests to work until 2:00 p.m. daily.
- Dustin Adams - Release One-Half of Federal Grant Coordinator Stipend (\$3000 Stipend - Release \$1500)
- Shannon Fields - Release One-Half of Corporation Test Coordinator Stipend (\$5000 Stipend - Release \$2500)
- Permission to Post for Assistant Athletic Director
- Permission to Post for Instructional Assistant
- Permission to Post for Instructional Assistant to Supervise Junior Senior High School In School Suspension Classroom - 4 Days per week starting at \$11/hour

Information Only

- Shelby Lashbrook - Instructional Assistant - Request for unpaid time off from 1/11/2023 through 1/18/2023.

The recommendation to approve John Webb as high school volunteer softball coach was pulled out to be voted on separately and was approved on a motion by Jennifer Bales, seconded by Jeff Saucerman, and passed on a vote of 4-0-1 with Holly Webb abstaining. The remainder of the Personnel Report was approved as presented on a motion by Jennifer Bales, seconded by Catherine Stockwell, and passed on a vote of 5-0. The board also stated it would like to see some structured guidelines, expectations, and procedures for each position.

VII. Old Business - None

VIII. New Business

A. Recommendation to Approve Supplementing Fuel Costs for Contract Bus Owners

The board approved the recommendation to approve supplementing fuel costs for contract bus owners through the end of December 2022 on a motion by Jennifer Bales, seconded by Holly Webb, and passed on a vote of 4-0-1 with Andrew Finney abstaining.

B. Recommendation to Approve Sale of Property to INDOT

1. **INDOT Letter**
2. **Easement Acquisition Offer**
3. **Sales Disclosure Form**
4. **Warranty Deed**

5. Map of Affected Area

6. INDOT Photos of Affected Area

The board approved the recommendation to sell a small parcel of school property to the Indiana Department of Transportation as part of the State Road 42 improvement project on a motion by Jennifer Bales, seconded by Catherine Stockwell, and passed on a vote of 5-0.

C. Recommendation to Approve Indiana Department of Health Onsite Vaccination Clinic

The board approved the recommendation to host a COVID-19 and flu vaccination clinic at Eminence Junior Senior High School on a motion by Holly Webb, seconded by Catherine Stockwell, and passed on a vote of 5-0. The board stated that parents would likely want to be present when their children are receiving the vaccination/s and that we should offer after school hours. Also, they emphasized that it should also be open to the public so others in the community can take advantage of it.

D. Recommendation to Approve Changes to Junior High Athletic Eligibility Requirements

The board approved the recommendation to change the junior high athletic eligibility requirement to allow junior high school students greater opportunities to participate after the five weeks grade check by having the grades of students who remain ineligible checked weekly to determine if they meet the eligibility requirements at the end of the week. If they become eligible again they would remain eligible for the remainder of the grading period and would no longer need the weekly grade check. It was also approved that we follow the IHSAA guidelines of passing 70% of a student's scheduled classes to be eligible to participate. The board approved the recommendation on a motion by Andrew Finney, seconded by Jennifer Bales, and passed on a vote of 5-0.

E. Recommendation to Approve Issuing a Request for Proposal for Website Design and Maintenance

The board approved the recommendation to issue a request for proposal for website design and maintenance on a motion by Jennifer Bales, seconded by Catherine Stockwell, and passed on a vote of 5-0.

F. Other - Nothing added to the agenda to be acted upon.

IX. Professional Leave/Field Trips

A. Recommendation to Approve Professional Leave Report

There were no out of state or overnight professional leave requests to be acted upon. The report was provided for informational purposes only.

B. Recommendation to Approve Field Trip Report

There were no out of state or overnight field trip requests to be acted upon. The report was provided for informational purposes only.

X. Monthly ECA Reports

Information provided for board members to review and no action was required:

- A. ECA Report Elementary (October 2022)
- B. ECA Report JR/SR High (October 2022)
- C. ECA Credit Card Report (October 2022)

XI. Corporation Treasurer Report

- A. BNY Mellon Report - October 2022
- B. Treasurer's Report - None, will be provided in December.
- C. After Checks Report - None, will be provided in December.

Since there were no Corporation Treasurer Reports or After Checks Reports to be approved no action was required.

XII. Information from the Superintendent

Information provided for board members to review and no action was required:

- A. Technology Report - October 2022
- B. Technology Monthly Summary Report - October 2022
- C. Fundraisers
- D. Building Use Requests
- E. Adidas Team Agreement
- F. Baker Tilly Letter of Engagement
- G. Other

XIII. Comments from Board Members

Catherine Stockwell encouraged all of us that there is no bad kid. We need to know what the barrier is that is keeping them from doing the work. We need to figure that out to be able to help them. Holly Webb thanked Doug Bagg for taking the FFA students to the National Convention in Indianapolis. She also mentioned that Kelly Rhodes from Citizens Bank came to school and talked to the middle school students about budgets, finances, etc. She would also like to see her do it for the high school students as well. Catherine Stockwell added that Teachers Credit Union will do this too. Andrew Finney stated that the Elementary PTO trunk or treat was outstanding and was the biggest ever. Jennifer Bales closed out the board comments by thanking the staff members who attended the meeting for coming and providing feedback to the board.

XIV. Adjournment

The meeting was adjourned at 8:24pm on a motion by Andrew Finney, seconded by Catherine Stockwell, and passed on a vote of 5-0.

The next regularly scheduled school board meeting is December 15, 2022.



President Jeff Saucerman



Secretary Andrew Finney