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|  | ***Eminence Community School Corporation***6764 SR42 NorthEminence, IN 46125(765) 528-2101 |  |



**SCHOOL CLOSING INFORMATION FROM LAURA PENMAN, SUPERINTENDENT**

**2017-2018**

In preparation for the winter season, I would like to take a moment to provide a couple of important reminders related to **School Delays and Cancellations**. Eminence Community Schools utilizes *School Messenger* to provide notification services for emergency broadcasts, parental outreach and student attendance communications. Whenever possible, the decision regarding school closing or delay will be made by 6:30 a.m. When weather conditions are already severe the evening before, announcements concerning school closing or delay may be made at that time.

*School Messenger* is programmed to notify the primary phone number of parents/guardians, cell phone numbers, emails and the alert numbers families provided during student registration for the 2017-18 school year. At any time, you may login to your student’s Harmony account in order to add or make changes to your contact information. *School Messenger* will be used to complement our emergency preparedness procedures and to inform parents of school closings or delays. All changes in contact information must be completed in Harmony. The *School Messenger* database syncs with Harmony and updates each evening. If you have any questions, please contact Mrs. Becky LaFara in the K-12 Guidance/Attendance Office at (765) 528-2141 or email blafara@eminence.k12.in.us

In addition to the *School Messenger* system, weather related announcements will be made on the following television stations:

 **Indianapolis WRTV Channel 6**

 **Indianapolis WISH Channel 8**

 **Indianapolis WTHR Channel 13**

 **Indianapolis WXIN TV 59**

and **Martinsville Radio Station WCBK FM 102.3**

*Once School Messenger and the above stations have been notified, information will appear on our website, on at ECSC @EminenceEels and on our Facebook Page.*

Please keep in mind that one of the following plans is possible, during inclement weather:

1. CLOSE school entirely: all media notified by 6:30 AM.
2. DELAY the start of school for two hours:
3. buses will run two hours late
4. students will arrive on the regular schedule and breakfast will NOT be served
5. Tuesday/Thursday pre-school – NO SCHOOL
6. DELAY the start of school for one hour:
7. buses will run one hour late
8. students will arrive on the regular schedule and breakfast will NOT be served
9. Tuesday/Thursday pre-school - NO SCHOOL
10. DELAY the start of school, but HOLDING, for possible CLOSE school entirely *(This would happen when the weather conditions causing a delay worsen.)*
11. EARLY RELEASE: weather conditions have changed to the point that, without an early

dismissal, vehicle travel will be unsafe. The *School Messenger* system will be activated and the media notified on the times of early release. These plans could be altered should the situation warrant a change.