



Eminence Community School Corporation

6764 SR42 North
Eminence, IN 46125
(765) 528-2101



**SCHOOL CLOSING INFORMATION
FROM LAURA PENMAN, SUPERINTENDENT
2019-2020**

In preparation for any unexpected events, I would like to take a moment to provide a couple of important reminders related to **School Delays and Cancellations**. Eminence Community Schools utilizes *School Messenger* to provide notification services for emergency broadcasts, parental outreach and student attendance communications. Whenever possible, the decision regarding school closing or delay will be made before 6:00 a.m. When weather conditions are already severe the evening before, announcements concerning school closing or delay may be made at that time.

School Messenger is programmed to notify the primary phone number of parents/guardians, cell phone numbers, emails and the alert numbers families provided during student registration for the 2019-20 school year. At any time, you may login to your student's Harmony account to add or make changes to your contact information. *School Messenger* will be used to complement our emergency preparedness procedures and to inform parents of school closings or delays. All changes in the contact information must be completed in Harmony. The *School Messenger* database syncs with Harmony and updates each evening. If you have any questions, please contact Mrs. Julie Shuler in the Pre-K-12 Guidance/Attendance Office at (765) 528-2141 or email jshuler@eminence.k12.in.us.

In addition to the *School Messenger* system, weather related announcements will be made on the following television and radio stations:

**Indianapolis WRTV Channel 6
Indianapolis WISH Channel 8
Indianapolis WTHR Channel 13
Indianapolis WXIN TV 59
Martinsville Radio Station WCBK FM 102.3
SPIRIT 95/WVNI and MY JOY 101/WMYJ and 97.7 WCLS**

Once School Messenger and the above stations have been notified, information will appear on our website.

Please keep in mind that one of the following plans is possible, during inclement weather or emergency situations:

1. **CLOSE school entirely:** Every effort will be made to notify media by 6:00 AM.
2. **DELAY the start of school for two hours:**
 - a. Buses will run two hours late.
 - b. Breakfast will NOT be served.
 - c. Tuesday/Thursday Preschool – NO SCHOOL
 - d. If already registered for before-school care - children may be dropped off at 6 a.m. Please keep in mind that in an emergency situation where school might need to be closed after a delay is announced - parents will need to make arrangements for their children to be picked up.
3. **DELAY the start of school, but HOLDING,** for possible CLOSE school entirely (*This would happen when the weather conditions causing a delay worsen.*)
4. **EARLY RELEASE:** Weather conditions have changed to the point that, without an early dismissal, vehicle travel will be unsafe. The *School Messenger* system will be activated and the media notified on the times of early release. These plans could be altered should the situation warrant a change. Car riders will need to be picked up at early release time unless the changing of plans has been called in for a note to be sent to a student.